

**BILLERICAY TOWN COUNCIL**

**MINUTES OF THE PLANNING COMMITTEE HELD IN  
THE CHANTRY CENTRE, CHANTRY WAY, BILLERICAY  
ON TUESDAY 15 OCTOBER 2024 AT 7pm**

**Present**

Cllr J Tutton - Chairman	Cllr C May – Vice Chairman	Cllr R Clark
Cllr E Davies	Cllr M Moore	

In Attendance      Diane McCarthy – Committee Clerk

**91 Apologies for Absence**

Apologies were received from Cllr J Devlin, Cllr S Dickson, Cllr J Henshaw, Cllr K Mordecai and Cllr A Talboys

**92 Declarations of Interest with Respect to Agenda Items**

There were none.

**93 Public Participation Session with Respect to Agenda Items**

None.

**94 Signing of Planning Committee Minutes 1 October 2024**

**Resolved:** following approval, the minutes were signed by the Chairman as a true record.

**95 Planning Applications**

24/01075/FULL	48 Station Road	Part single and part two storey rear extension, single storey front extension, front dormers, garage conversion and alterations to fenestration  <b>Resolved:</b> The Town Council had no objection to the application
24/01093/VAR	39 The Blue Boar High Street	Variation of condition 4 (Opening hours) of planning reference BAS/0403/99 to allow for longer opening hours Monday to Sunday 08:00 to 00:30. (Condition 4 currently states that the premises shall not be open for customers outside the following hours: 11:00 to 23:30 Mondays to Saturdays inclusive; 12:00 to 23:00 on Sundays)  <b>Resolved:</b> The Town Council had no objection to the application

24/01113/FULL	29 Fairfield Rise	Proposed front dormer with flat roof  <b>Resolved:</b> The Town Council objected to the application on the grounds of: <ul style="list-style-type: none"> <li>• Poor and awkward design</li> <li>• Out of keeping in the street scene</li> <li>• Dormer looks unbalanced</li> </ul>
24/01129/FULL	1-2 The Pantiles	Construct external timber framed pergola and change of use from first floor ancillary rooms into a managers flat  <b>Resolved:</b> The Town Council had no objection to the application
24/01157/FULL	7 Vincent Way	Increase ridge height of dwelling to allow the construction of loft conversion with rear dormer and rooflights  <b>Resolved:</b> The Town Council had no objection to the application

## 96 Notification of a planning appeal

Members noted a planning appeal lodged for planning application 24/00155/VAR, 6 Horace Road. The application was for variation of condition 2 (Approved Plans) of 23/00068/FULL to allow first floor to be aligned with the ground floor on the flank and alterations to front elevation design. The Town Council had no objection to the application.  
It was:

**Resolved:** that the information be noted

## 97 Statutory and Non Statutory comments on the planning portal

Members noted a response from Basildon Council regarding displaying statutory and non-statutory comments on the planning portal (minute 48 23/7/24). The Town Council had not received a response to their letter, but Cllr Richard Moore who did receive a response provided a copy to the Town Council for information. It was:

**Resolved:** that the information be noted

## 98 Questions from Press and Public

There being no further business, the Chairman closed the meeting at 7.15pm.  
The next Planning Committee will be held on Tuesday 29 October 2024.

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Chairman

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Date