



Billericay Town Council

YOUR QUALITY COUNCIL

www.billericaytowncouncil.gov.uk

Chairman: Cllr Mark Thomas

10th April 2025

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** to be held in the **Council Chamber at the Chantry Centre, Chantry Way, Billericay CM11 2AP on Thursday 17th April 2025 at 7pm** when the under mentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr A Adshead
Vice-Chairman: Cllr R Clark

Councillors: M Dear, M Moore, K Mordecai, G St.Pierre, I Scott, G Talbot, A Talboys,
M Thomas, J Tutton

Members are reminded that:

- (i) they should declare an interest, where appropriate, with regard to items on the Agenda (Guidance Note attached)
- (ii) any questions about items in the Financial Reports should be submitted to the Town Clerk in advance of the meeting if possible.

AGENDA

1. **Apologies for absence**
2. **Members to declare an interest with regard to items on the Agenda**
3. **Public participation session with respect to items on the agenda and other matters that are of mutual interest**
Members of the public to be invited to speak on any matters contained within the agenda and which are of mutual interest.
4. **Minutes of the Previous Meeting held on Thursday**
To receive and consider the minutes of the meeting held on Thursday 13th March 2025.
(copy herewith)

5. Financial Report

To receive and consider the following:

- (a)** Income and Expenditure by Committee for financial year 1st April 2025 – 10th April 2025 **(herewith)**
- (b)** Payments 7th March 2025 to 31st March 2025 and 1st April to 10th April 2025 **(herewith)**
- (c)** Balance Sheet as at 10th April 2025 **(herewith)**
- (d)** Accounting Statements for financial year 2024 – 2025 (AGAR Section 2) **(herewith)**

6. Grant Application

Members to receive and consider the following applications:

- (i)** Community Pastors - £397 for community hub equipment
- (ii)** Billericay Cycle Campaign - £150 for the Kidical Mass event promotional materials – banners and printing **(both applications herewith)**

7. Bank Accounts Review

Cllr Scott and the Town Clerk are currently reviewing the Council's deposit accounts. Prior to new accounts being shortlisted members are asked to consider whether to set a single institution limit of £85,000 in line with the Financial Services Compensation Scheme.

8. Youth Town Council

To receive the minutes of the meetings held on 18th March 2025 **(herewith)**

9. Citizen of the Year

Members to note the lack of interest for this year's competition and consider whether to continue in 2026.

10. Chantry Centre Operational Management

Members to receive and consider the following:

- (a)** the Clerk has been advised that an EICR (electrical inspection condition report) for fixed wire testing is a legal requirement so this has been scheduled for Friday 13th June. The Centre has to be closed to hirers for the day due to the length of the test and the cost is around £1,097.
- (b)** an up-to-date set of key performance indicators **(herewith)**

11. Items for Information

- (a)** The Town Clerk and Councillor Devlin recently joined Richard Holden MP at an online meeting with Thea Watts from Cash Access UK. It is expected that there will be a banking hub in the High Street within twelve months **(see attached)**
- (b)** Billericay's Community Special Constable had his attestation on 14th April. The Town Council will not be liable for any expenses until he has fully completed his training and is independent. Then Essex Police invoice three months in arrears for any CSC duties completed.

12. Consideration of Items for Social Media/Press Release

13. Questions from the Press and Public

Those present may ask a question about anything on the Agenda or any other matter that is of mutual interest.

The Public and Press are cordially invited to attend

Please contact the Town Clerk for further information