

**BILLERICAY TOWN COUNCIL**

**MINUTES OF THE PLANNING COMMITTEE HELD IN  
THE CHANTRY CENTRE, CHANTRY WAY, BILLERICAY  
ON TUESDAY 13 MAY 2025 AT 7pm**

**Present**

Cllr C Butler	Cllr M Dear	Cllr M Moore
Cllr H Stuart	Cllr A Talboys	Cllr J Tutton

In Attendance      Diane McCarthy – Committee Clerk and 6 members of the public

In the Chair – Cllr J Devlin

**1 Election of Chairman**

Cllr C May was proposed by Cllr Dear and seconded by Cllr Tutton and as there were no other nominations it was:

**Resolved:** that Cllr May be elected Chairman of the Planning Committee for the ensuing municipal year.

**2 Apologies for Absence**

Apologies were received from Cllr May and Cllr Clark

**3 Appointment of Vice Chairman**

Cllr Tutton was proposed by Cllr Moore and seconded by Cllr Dear and as there were no other nominations it was:

**Resolved:** that Cllr Tutton be appointed Vice-Chairman of the Planning Committee for the ensuing municipal year.

In the Chair – Cllr Tutton

**4 Declarations of Interest with Respect to Agenda Items**

There were none

**5 Public Participation Session with Respect to Agenda Items**

Members of the public present did not wish to speak

**6 Signing of Planning Committee Minutes 29 April 2025**

**Resolved:** following approval, the minutes were signed by the Chairman as a true record.

## 7 Planning Applications

25/00337/FULL	8 Cromwell Avenue	Alter and extend existing detached single garage into attached double garage  <b>Resolved:</b> The Town Council had no objection to the application.
25/00531/FULL	3 Little Norsey Road	Construction of single and two storey front, side and rear extensions, new chimney, increase in roof height and creation of new loft accommodation with front and rear dormer windows  <b>Resolved:</b> The Town Council objected to the application on the grounds of: <ul style="list-style-type: none"> <li>• Over dominant</li> <li>• Insufficient information to make an informed decision</li> </ul>
25/00546/FULL	16 Beverley Rise	Erection of a single storey side extension  <b>Resolved:</b> The Town Council had no objection to the application.
25/00554/FULL	33 Lilford Road	Proposed front dormer  <b>Resolved:</b> The Town Council had no objection to the application.
25/00558/FULL	38 Ian Road	Proposed single storey rear extension  <b>Resolved:</b> The Town Council had no objection to the application.
25/00564/FULL	Lot 1 Lampern Crescent	Proposed two storey dwelling with associated parking and amenity space  <b>Resolved:</b> The Town Council objected to the application on the grounds of: <ul style="list-style-type: none"> <li>• Backland development</li> <li>• Detrimental to the street scene</li> </ul>
25/00583/ABAS	Anisha Grange Outwood Common Road	Two replacement wall mounted signs (non-illuminated)  <b>Resolved:</b> The Town Council had no objection to the application.

## 8 Planning Committee Terms of Reference

Members reviewed the terms of reference of the planning committee and as there were no changes it was:

**Recommended:** that the revised Terms of Reference be approved by full council.

## 9 Application for a Pavement licence

Members considered an application for a Pavement licence application for: Maggio Lounge, 50-52 High Street. The proposed times that furniture will be present Monday – Sunday 09:00 to 22:00. It was

**Resolved:** that the Town Council has no objection to the application

## 10 Response to Basildon Council regarding FOI request

Members considered and discussed the matter of sending a further response to CAS 28803 – a Freedom of Information request concerning the granting of planning permission for application 24/00762/OUT, approved on 8 January 2025.

Following deliberation, Members agreed that a formal response should be submitted to Basildon Council. This response is intended to highlight the Town Council's concerns that training for planning committee members on the revised National Planning Policy Framework (NPPF) occurred only after the decision on the application 24/00762/OUT had been made.

The Town Council is dissatisfied that such an important planning decision was taken by committee members who had not yet received appropriate training on the most up-to-date regulations, particularly those relating to grey and green belt land. It is the strong view of the Town Council that, in future, all planning committee members should be fully trained on current planning legislation and policy before being permitted to determine applications. It was

**Resolved:** that the Town Council sends a response to CAS 28803 to Basildon Council.

## 11 Questions from Press and Public

The members of the public present asked some general questions regarding the planning application process and wished to understand a bit more about that how the system works, and the roles played by town/parish councils and the Borough Council.

There being no further business, the Chairman closed the meeting at 7.38pm  
The next Planning Committee will be held on Tuesday 27 May 2025.

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Chairman

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Date