

BILLERICAY TOWN COUNCIL

**MINUTES OF THE PLANNING COMMITTEE HELD IN
THE CHANTRY CENTRE, CHANTRY WAY, BILLERICAY
ON TUESDAY 08 JULY 2025 AT 7pm**

Present

Cllr C May – Chairman	Cllr J Tutton – Vice Chairman	Cllr C Butler
Cllr R Clark	Cllr Davies	Cllr M Dear
Cllr M Moore	Cllr H Stuart	Cllr A Talboys

In Attendance Deborah Tonkiss – Town Clerk

35 Apologies for Absence

None

36 Declarations of Interest with Respect to Agenda Items

Cllr Talboys declared a non-registerable interest with regard to Application 25/00465/FULL

37 Public Participation Session with Respect to Agenda Items

There were none

38 Signing of Planning Committee Minutes 24 June 2025

Resolved: following approval, the minutes were signed by the Chairman as a true record.

39 Planning Applications

25/00029/FULL	41 High Street	<p>Proposed partial change of use of the existing building from Class E (commercial) to Class C3 (residential), with works including a roof infill extension, rear second floor roof extension, and facade amendments to create 7 x self-contained residential (studio, 1 and 2 bed) units; alongside associated refuse and cycle storage (amended)</p> <p>Resolved: The Town Council objected to the application on the grounds of:</p> <ul style="list-style-type: none"> • Out of keeping in the conservation area • The height of the rear development detracts from the front of the building which is listed and should be subservient
25/00030/LBBAS	41 High Street	<p>Proposed partial change of use of the existing building from Class E (commercial) to Class C3 (residential), with works including a roof infill extension, rear second floor roof extension, and facade amendments to create 7 x self-contained residential (studio, 1 and 2 bed) units; alongside</p>

		<p>associated refuse and cycle storage (amended)</p> <p>Resolved: The Town Council objected to the application on the grounds of:</p> <ul style="list-style-type: none"> • Out of keeping in the conservation area • The height of the rear development detracts from the front of the building which is listed and should be subservient
25/00465/FULL	37 Norsey Road	<p>Demolition of an existing residential chalet bungalow. Replacement two storey detached dwelling with single storey rear extension</p> <p>Resolved: The Town Council had no objection to the application.</p>
25/00572/FULL	58 Newland Road	<p>Two storey side extension</p> <p>Resolved: The Town Council had no objection to the application.</p>
25/00754/ABAS	54 - 56 High Street	<p>Display 1 no. non-illuminated fascia sign and 1 no. non-illuminated hanging sign</p> <p>Resolved: The Town Council had no objection to the application.</p>
25/00835/FULL	197 Norsey Road	<p>Proposed external materials change, new front bay windows, existing garage conversion and new build detached garage to front</p> <p>Resolved: The Town Council had no objection to the application.</p>
25/00840/FULL	6 Brandon Close	<p>Proposed single storey rear extension</p> <p>Resolved: The Town Council had no objection to the application.</p>
25/00860/VAR	19 The Warren	<p>Variation of condition 2 (Approved plans), condition 3 (materials) of planning reference 22/01343/FULL, to remove single storey rear extension and render house</p> <p>Resolved: The Town Council had no objection to the application.</p>
25/00862/FULL	Acer House Tye Common Road	<p>Reduce existing garage size, new ground floor window next to front door and alterations to external materials on main dwellinghouse</p> <p>Resolved: The Town Council had no objection to the application.</p>
25/00874/FULL	27 Chestnut Avenue	<p>Detached outbuilding (home office/gym) in rear garden</p> <p>Resolved: The Town Council had no objection to the application.</p>

40. Notification of Appeal

Members were advised that an appeal has been lodged for planning application 25/00129/FULL, 11 Lion Lane. The application was for a detached car port to front to which the Town Council had previously objected.

Resolved: information noted.

41. Norwich to Tilbury Consultation

Members considered and approved the response to the latest Norwich to Tilbury targeted consultation.

Resolved: that the comments on the consultation be approved.

42 Licensing Application

Members considered an application for a premises licence for Aldi, Queens Park Avenue. The application requests the licensable activity of the sale of alcohol for consumption off the premises during the following hours; Monday to Sunday 06:00hrs – 00:00hrs

Resolved: that the Town Council has no objections.

43 Questions from Press and Public

There were none.

There being no further business, the Chairman closed the meeting at 7.26pm
The next Planning Committee will be held on Tuesday 8 July 2025.

Chairman

Date