

BILLERICAY TOWN COUNCIL

**MINUTES OF THE PLANNING COMMITTEE HELD IN
THE CHANTRY CENTRE, CHANTRY WAY, BILLERICAY
ON TUESDAY 05 AUGUST 2025 AT 7pm**

Present

Cllr C May – Chairman	Cllr J Tutton – Vice Chairman	Cllr C Butler
Cllr R Clark	Cllr E Davies	Cllr M Dear

In Attendance Deborah Tonkiss – Town Clerk

50 Apologies for Absence

Cllrs M Moore, H Stuart

51 Declarations of Interest with Respect to Agenda Items

Cllr May declared a non-registerable interest with regard to Application 24/01237/FULL

52 Public Participation Session with Respect to Agenda Items

There were none

53 Signing of Planning Committee Minutes 22 July 2025

Resolved: following approval, the minutes were signed by the Chairman as a true record.

54 Planning Applications

25/01237/FULL	32B Radford Way	<p>Demolition of existing buildings and construction of a five-storey building comprising car parking at lower ground floor level, Class E floor space at ground floor level, amenity space at ground and first floor level, and 57 residential units at first, second, third and part fourth floor levels and associated works including landscaping and public realm improvements</p> <p>Resolved: The Town Council objected to the application on the grounds of:</p> <ul style="list-style-type: none"> • There is already a surplus of flats/apartments in Radford Way not all of which are occupied • Loss of employment space in an area that is designated for employment and although the application shows commercial use on the ground floor to qualify as industrial use it would require greater cubic meterage than that shown on the plans
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		<ul style="list-style-type: none"> • Increased volume of traffic in Radford Way • Insufficient parking capacity for residents and commercial use
25/00773/FULL	58 Hunts Mead	<p>Proposed single storey side extension and new front bay window, roof replacement with gable end with front and rear dormers (part retrospective)</p> <p>Resolved: The Town Council had no objection to the application</p>
25/00832/FULL	1 Crawford Close	<p>Part single, part two storey side and rear extension, and alterations to elevations and fenestration</p> <p>Resolved: The Town Council had no objection to the application.</p>
25/00924/FULL	39 Broome Road	<p>Installation of front and rear rooflights</p> <p>Resolved: The Town Council had no objection to the application.</p>
25/00964/FULL	91 High Street	<p>Four new AC units to be located in the alleyway next to 91 High Street</p> <p>Resolved: The Town Council had no objection to the application.</p>
25/00977/FULL	14 Norsey View Drive	<p>Proposed ground floor rear extension</p> <p>Resolved: The Town Council had no objection to the application.</p>
25/00978/FULL	107 High Street	<p>Proposed single storey rear extension</p> <p>Resolved: The Town Council had no objection to the application.</p>

55 Planning Application Requirements Consultation

Members were asked to consider whether to respond to Basildon Borough Council's consultation as they are updating the Planning Application Requirements (PAR) list which outlines the documents and forms needed to submit a valid planning application. The consultation is open until 23rd September 2025.

Resolved: members of planning committee will review the consultation to see if a special group needs to be convened to submit a response on behalf of the Town Council. This will be discussed at the next Planning Committee meeting.

56 Questions from Press and Public

There were none.

There being no further business, the Chairman closed the meeting at 7.25pm
The next Planning Committee will be held on Tuesday 19 August 2025.

Chairman

Date