

**BILLERICAY TOWN COUNCIL**

**MINUTES OF THE PLANNING COMMITTEE HELD IN  
THE CHANTRY CENTRE, CHANTRY WAY, BILLERICAY  
ON TUESDAY 19 AUGUST 2025 AT 7pm**

**Present**

|                       |                               |              |
|-----------------------|-------------------------------|--------------|
| Cllr C May – Chairman | Cllr J Tutton – Vice Chairman | Cllr R Clark |
| Cllr E Davies         | Cllr M Dear                   | Cllr M Moore |
| Cllr H Stuart         | Cllr A Talboys                |              |

In Attendance      Diane McCarthy – Committee Clerk

**57 Apologies for Absence**

There were none.

**58 Declarations of Interest with Respect to Agenda Items**

There were none.

**59 Public Participation Session with Respect to Agenda Items**

There were none

**60 Signing of Planning Committee Minutes 05 August 2025**

**Resolved:** following approval, the minutes were signed by the Chairman as a true record.

**61 Planning Applications**

|               |                             |  |
|---------------|-----------------------------|--|
| 25/01005/FULL | 17 West Ridge<br>Billericay | Hip to gable roof extension, extend existing front dormer and insert rear dormer window<br><br><b>Resolved:</b> The Town Council had no objection to the application   |
| 25/01008/FULL | 93 - 95 High Street         | Conversion of Ground Floor Class E retail unit to Sui Generis drinking establishment with expanded food provision. Alterations to frontage, side and rear elevations, and installation of units on the roof. Installation of rear/side fences to form rear amenity area. - One Stop Community Stores Ltd.<br><br><b>Resolved:</b> The Town Council had no objection to the application |

|                |                       |   |
|----------------|-----------------------|---|
| 25/01009/LBBAS | 93 - 95 High Street   | <p>Conversion of Ground Floor Class E retail unit to Sui Generis drinking establishment with expanded food provision. Alterations to frontage, side and rear elevations, and installation of units on the roof. Installation of rear/side fences to form rear amenity area. - One Stop Community Stores Ltd.</p> <p><b>Resolved:</b> The Town Council had no objection to the application</p> |
| 25/01021/FULL  | 18 Cornflower Gardens | <p>Single storey side extension</p> <p><b>Resolved:</b> The Town Council had no objection to the application</p>  |
| 25/01027/FULL  | 24 Pleasant Drive     | <p>Alterations to existing garage roof by reducing the height</p> <p><b>Resolved:</b> The Town Council had no objection to the application</p>  |
| 25/01030/FULL  | 4 York Road           | <p>Erection of a first floor extension to provide a one bedroom dwelling</p> <p><b>Resolved:</b> The Town Council had no objection to the application</p>   |
| 25/01032/FULL  | 189 Stock Road        | <p>Demolition of detached garage. Increase in roof height, erection of two storey side and front extensions with room in roof, single storey rear extension and alterations to elevations.</p> <p><b>Resolved:</b> The Town Council had no objection to the application</p>   |
| 25/01037/FULL  | 18 Bootham Close      | <p>Proposed front dormer, single storey side extension and alterations to elevations.</p> <p><b>Resolved:</b> The Town Council had no objection to the application</p>  |
| 25/01038/FULL  | 28 Hillhouse Drive    | <p>Detached open sided pergola (retrospective)</p> <p><b>Resolved:</b> The Town Council had no objection to the application</p>   |
| 25/01046/FULL  | 109 Marlborough Way   | <p>Demolish and re-build garage</p> <p><b>Resolved:</b> The Town Council had no objection to</p>  |

|               |                      |   |
|---------------|----------------------|---|
|               |                      | the application   |
| 25/01054/FULL | 30 Outwood Farm Road | Extension to existing front dormer<br><br><b>Resolved:</b> The Town Council had no objection to the application |

**62 Planning Application Requirements Consultation**

Cllr May said he would like to set up a sub group to look at the consultation as he felt that the Town Council had an opportunity to make some constructive comments especially about the Conservation Area and listed buildings. Cllrs Dear, May and Tutton said they would like to be part of the sub group. The Town Clerk will contact councillors to arrange a date for the meeting. It was

**Resolved:** that the Town Clerk will arrange a date for the sub group meeting.

**63 Member’s Briefing – Land West of Laindon Road Phase 2 and Land East of Southend Road (Foots Farm)**

Cllr Dear gave members a verbal overview of the briefing held on 13 August 2025. There will be a further 450 dwellings in addition to the 250 already granted. The land agent had said that Frith Wood would be protected and that 50% of the new housing would be affordable. There was no mention of infrastructure such as schools, GP’s etc to support the additional houses and the only new road planned is a spur road from the site onto the roundabout at Noak Hill Road. Most challenges made by attendees was about the complete lack of infrastructure to support this development. It was

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**Resolved:** that the information be noted.

**64 Questions from Press and Public**

There being no further business, the Chairman closed the meeting at 7.24pm  
The next Planning Committee will be held on Tuesday 02 September 2025.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date