

BILLERICAY TOWN COUNCIL

Minutes of the Finance & General Purposes Committee meeting
held in the Council Chamber, The Chantry Centre, Chantry Way, CM11 2AP
on Thursday 30th October 2025 at 7.00pm

Chairman: Cllr A Adshead
Vice-Chairman: R Clark
Councillors: M Dear, G St.Pierre, G Talbot, A Talboys, M Thomas

Also in attendance the Town Clerk

- 38. Apologies for absence**
Cllrs C Butler, B Lammin, K Mordecai, J Tutton
- 39. Declarations of interest with regard to items on the Agenda**
None.
- 40. Public Participation session with respect to items on the agenda and other matters that are of mutual interest**
None.
- 41. Minutes of the Finance & General Purposes Committee held on 18th September 2025**
Members received and considered the minutes of the meeting held on Thursday 18th September 2025.
- RESOLVED:** that the minutes of the meeting be approved as a true and accurate record and signed by the Chairman.
- 42. Financial Report**
Members received and considered the following:
(a) Income and Expenditure by Committee a copy of the accounts from 1st April 2025 to 23rd October 2025
(b) Payments 1st April 2025 – 23rd October 2025
(c) Balance Sheet as at 23rd October 2025
- RESOLVED:** information noted.
- 43. Working Parties and Project Groups**
Members received and considered the minutes of:
- (a) Communications working party meeting held on 23rd October 2025.** Cllr Dear, Chair of the working party informed members that an edition of the Town Crier is currently being prepared and will be delivered to residents on 1st and 2nd December.
- RESOLVED:** information noted.

44. Youth Town Council

Cllr Talboys presented the minutes from meetings held on 7th and 21st October. He also advised that Child Safeguarding training had been undertaken by councillors and staff in September

RESOLVED: information noted

45. Review of Child Protection and Safeguarding Policy

RECOMMENDATION: that the Child Protection and Safeguarding Policy is approved and adopted.

46. Chantry Centre Operational Management

Members reviewed the following:

(a) Terms and Conditions of Hire

RESOLVED: (i) that an additional clause is added under Loss, Damage etc. that the named hirer is responsible for conducting a final security check before leaving the premises, and; (ii) that in all other respects the Terms and Conditions of Hire are approved and adopted.

47. Items for consideration for Social Media/Press Release

None.

48. Questions from the Press and Public

None.

Cllr A Adshead
Chairman of the Committee

The Chairman closed the meeting at 7.22pm

Chairman:..... Date: