

BILLERICAY TOWN COUNCIL

**MINUTES OF THE PLANNING COMMITTEE HELD IN
THE CHANTRY CENTRE, CHANTRY WAY, BILLERICAY
ON TUESDAY 11 November 2025 AT 7pm**

Present

Cllr C May – Chairman	Cllr J Tutton – Vice Chairman	Cllr R Clark
Cllr E Davies	Cllr H Stuart	

In Attendance Dawn Percy – Office Administrator

105 Apologies for Absence

Apologies were received from: Cllrs. M Dear, J Henshaw & A Talboys.

106 Declarations of Interest with Respect to Agenda Items

There were none

107 Public Participation Session with Respect to Agenda Items

There were none

108 Signing of Planning Committee Minutes 28 October 2025

Resolved: following approval, the minutes of 28 October 2025 were signed by the Chairman as a true record.

109 Planning Applications

25/01410/FULL	69 High Street – Barclays	Installation of 4no. timber ground floor front windows, new entrance door and reinstate glazing to existing display window. Resolved: The Town Council objected on the following grounds: <ul style="list-style-type: none"> • out of keeping with the front of the original building • windows not compliant with the Shop Front Design guidelines • ATM aperture incongruous with the rest of building
25/01408/FULL	89 High Street	External alterations, including alterations to fenestration and installation of external ATM. Resolved: The Town Council had no objection to the application.
25/01409/FULL	89 High Street	Installation of 1(no), externally illuminated

		<p>projecting sign, 2(no) externally illuminated fascia signs, external ATM surround and associated signage works.</p> <p>Resolved: The Town Council had no objection to the application.</p>
25/01421/TPOBAS	22 Prince Edward Road	<p>TPO/15/75 – T1 To crown reduce 1 x Oak Tree by 3.0 metres.</p> <p>Resolved: The Town Council had no objection to the application.</p>
25/01435/FULL	1 Horseshoe Close	<p>Proposed new front porch extension and new timber boundary fencing.</p> <p>Resolved: The Town Council had no objection to the application.</p>
25/01443/FULL	14 Smythe Close	<p>Single storey side extension, first floor extension over the existing garage, new front open porch.</p> <p>Resolved: The Town Council objected on the following grounds:</p> <ul style="list-style-type: none"> • Too close to boundary • Over dominance of the site
25/01442/FULL	19 Carson Road	<p>Single storey porch infill extension.</p> <p>Resolved: The Town Council had no objections to the application.</p>
25/01460/FULL	87 Scrub Rise	<p>Single storey side extension.</p> <p>Resolved: The Town Council had no objections to the application.</p>
25/01461/TPOBAS	75 South Ridge	<p>Oak Tree covered by TPO/01/62 – Crown reduction of up to 5m and crown lift to 7m.</p> <p>Resolved: The Town Council had no objections to the application.</p>
25/01322/FULL	66-88 Laindon Road	<p>Replacement of previous two /three storey building, and construction of new three storey residential building providing a total of 32 apartments and associated access, parking, refuse, drainage, landscaping, and other infrastructure works.</p> <p>Resolved: The Town Council objected on the following grounds:</p> <ul style="list-style-type: none"> • Lack of safe pedestrian access via Quilters Drive.
25/01439/FULL	136 High Road	<p>Replace existing boundary fencing with 2.4m high palisade fencing and install anti-climb guard above existing gate.</p>

		Resolved: The Town Council had no objection to the application.
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110 Notification of Planning Appeal

Members noted an appeal lodged for planning application 25/00927/FULL 292 Mountnessing Road. The Town Council had objected to the application on 18/2/25. :

Resolved: that the information be noted.

111 Guide and Process for Planning Enforcement

Members were asked to consider how to promote the Billericay Conservation Area Shop Front and Design Guide to High Street premises before planning applications are made.

Resolved: The Town Council will contact Basildon Council to discuss the best way to achieve the distribution of the Guide to all premises in the Conservation Area.

112 Questions from Press and Public

There were none.

There being no further business, the Chairman closed the meeting at 7.42pm. The next Planning Committee will be held on Tuesday 25 November 2025.

Chairman

Date