

## BILLERICAY TOWN COUNCIL

Minutes of the Finance & General Purposes Committee meeting  
held in the Council Chamber, The Chantry Centre, Chantry Way, CM11 2AP  
on Thursday 15<sup>th</sup> January 2026 at 7.00pm

**Chairman:** Cllr A Adshead  
**Vice-Chairman:** Cllr R Clark  
**Councillors:** B Lammin, K Mordecai, G St.Pierre, G Talbot, M Thomas, J Tutton

Also in attendance the Town Clerk

### 60. Apologies for absence

Cllr C Butler, M Dear, A Talboys

### 61. Declarations of interest with regard to items on the Agenda

None.

### 62. Public Participation session with respect to items on the agenda and other matters that are of mutual interest

Cllr Thomas declared a non-pecuniary interest in Agenda Item 7 as he is a member of the BDRA.

### 63. Minutes of the Finance & General Purposes Committee held on 3<sup>rd</sup> December 2025

Members received and considered the minutes of the meeting held on Wednesday 3<sup>rd</sup> December 2025.

**RESOLVED:** that the minutes of the meeting be approved as a true and accurate record and signed by the Chairman.

### 64. Financial Report

Members received and considered the following:

**(a) Income and Expenditure by Committee** a copy of the accounts from 1<sup>st</sup> April 2025 to 8<sup>th</sup> January 2026

**(b) Payments** 1<sup>st</sup> April 2025 – 8<sup>th</sup> January 2026

**(c) Balance Sheet** as at 8<sup>th</sup> January 2026

**(d)** renewal of the Town Clerk's Society of Local Council Clerk's annual membership at a cost of £442.00

**RESOLVED:** (i) financial report noted, and; (ii) that the Town Clerk's SLCC membership renewal is approved.

## 65. Donation Request

Members received and considered a request from Essex and Herts Air Ambulance for a donation towards their work in the county. Cllr Thomas proposed that a donation of £250 is made. Seconded by Cllr Adshead.

**RESOLVED:** that a donation of £250 is made on behalf of Billericay Town Council.

## 66. Grant Application

Members received and considered an application for £500 from the Billericay District Residents Association towards a bleed kit mounted on the outside wall of the Chantry Centre. Following discussion it was:

**RESOLVED:** that the Town Clerk investigates the full costings of a bleed kit and reports back at the next F&GP meeting.

## 67. Youth Town Council

Members received and considered the minutes from the meetings held on 16<sup>th</sup> December 2025 and 6<sup>th</sup> January 2026. Cllr St. Pierre advised members that there are now 18 youth town councillors.

**RESOLVED:** information noted.

## 68. Proposal from BarNBus Christian Charity

Members received and considered a proposal for the Town Council to fund a youth worker (either full or part time) who would be focused on the youth of Billericay.

**RESOLVED:** that a representative from BarNBus attends a meeting with town councillors to discuss the proposal further before a decision regarding funding is made at the next meeting.

## 69. PWLB Repayment of Principal

Members considered a proposal that the Council makes an early partial repayment against the PWLB borrowings with 3 options presented; **(1)** Pay off £151,528 of the PWLB loan saving approx. £8,844 annually; **(2)** Pay off £244,899 of the PWLB loan saving £13,132 annually; **(3)** do nothing – no change to annual repayment.

Cllr Mordecai proposed that the Town Council pays off the maximum amount and therefore Option 2 should be recommended to Council. Seconded by Cllr Clark.

**RECOMMENDATION:** that the Town Council pays off £224,899 of the PWLB loan resulting in an ongoing annual saving on the total loan repayment of £13,132.

**70. Annual Review 2026**

Members reviewed the following documents:

- (a) Risk Assessment incorporating internal controls
- (b) Asset Register
- (c) Terms of Reference for F&GP Committee

**RESOLVED:** that all of the above are approved and adopted.

**71. Citizen and Young Citizen of the Year 2026**

At F&GP 23.1.25 min.60 it was proposed that the competition format be reviewed in 2026. Following discussion it was:

**RESOLVED:** that the Events working party deal with this going forward.

**72. Items for Information**

Members received the following information.

**(a) Financial Services Compensation Scheme (FSCS)** – on 1<sup>st</sup> December 2025 this was increased from £85,000 to £120,000.

**RESOLVED:** information noted

**73. Items for consideration for Social Media/Press Release**

- Donation to Essex & Herts Air Ambulance

**74. Questions from the Press and Public**

None.

Cllr A Adshead  
Chairman of the Committee

The Chairman closed the meeting at 7.36pm

Chairman:..... Date: .....