



Billericay Town Council

YOUR QUALITY COUNCIL

www.billericaytowncouncil.gov.uk

Chairman: Cllr Jim Devlin

19th February 2026

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** to be held in the **Council Chamber at the Chantry Centre, Chantry Way, Billericay CM11 2AP on Thursday 5th March 2026 at 7pm** when the under mentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr A Adshead

Vice-Chairman: Cllr R Clark

Councillors: C Butler, M Dear, B Lammin, K Mordecai, G St.Pierre, G Talbot, A Talboys,
M Thomas, J Tutton

Members are reminded that:

- (i) they should declare an interest, where appropriate, with regard to items on the Agenda (Guidance Note attached)
- (ii) any questions about items in the Financial Reports should be submitted to the Town Clerk in advance of the meeting if possible.

AGENDA

1. **Apologies for absence**
2. **Members to declare an interest with regard to items on the Agenda**
3. **Public participation session with respect to items on the agenda and other matters that are of mutual interest**
Members of the public to be invited to speak on any matters contained within the agenda and which are of mutual interest.
4. **Minutes of the Previous Meeting held on 17th January 2026**
To receive and consider the minutes of the meeting held on Thursday 17th January 2026.
(copy herewith)
5. **Financial Report**
To receive and consider the following:
 - (a) Income and Expenditure by Committee 1st April 2025 – 26th February 2026 **herewith**
 - (b) Payments 9th January to 26th February 2026 **(herewith)**
 - (c) Balance Sheet as at 26th February 2026 **(herewith)**

6. Chantry Centre Operational Management

Members to receive and consider the following:

(a) Chantry Centre Lift

- (i) Town Clerk's report and risk assessment re current lift issues **(both documents herewith)**
- (ii) itemised details of lift call-outs and repairs since November 2025
- (iii) report from Quantum Services about the lift issues since December 2025 **(herewith)**
- (iv) quotation for a completely new platform lift **(herewith)**
- (v) quotation for complete refurbishment of existing lift using British manufactured parts **(herewith)**
- (vi) letter from Cllr Dear expressing her concerns and proposing that a complete new lift is installed

7. BDRA Grant Application for a Bleed Kit at Chantry

To note the following information:

(a) further to F&GP 17.1.26 min.66, the Town Clerk has been advised by the BDRA that they feel there are sufficient bleed kits in the town and will not be progressing with their grant application.

8. Youth Town Council

Members to receive and consider:

- (a)** minutes of the meetings held on 20th January **(herewith)** and 3rd February **(to be circulated)**
- (b)** a report from a meeting with Mr. Wade, Quilters School **(herewith)**

9. Proposal to Fund a Youth Worker

To receive and consider the following:

(a) further to F&GP 17.1.26 min.68, members of F&GP met with a representative of BarNBus on 26.2.26 to discuss further their proposal for the Town Council to fund a youth worker **(report to be circulated prior to the meeting)**

10. Financial Regulations – Annual Review

Members to receive and consider the Financial Regulations and to note that there are no amendments or updates from the previous review. **(herewith)**

11. Car Parking Charges

Members to receive and consider the following:

- (a)** BBC has advised that they will be continuing with the four hours free parking on Saturday and Sunday across all car parks in the Borough as part of the budget for 2026/27.
- (b)** at full Council 31.7.26 min. 48, it was resolved not to contribute towards Lake Meadows car parking charges, however six months has now elapsed since the decision and BBC have asked whether the Town Council has any appetite to provide additional funding over and above the four hours.

12. Items for Information

(a) Section 137 Expenditure Limit for 2026-2027 – the MHCLG has advised that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 for parish and town councils in England is £11.60.

13. Consideration of Items for Social Media/Press Release

14. Questions from the Press and Public

Those present may ask a question about anything on the Agenda or any other matter that is of mutual interest.

Public and Press are cordially invited to attend

Please contact the Town Clerk for further information