

BILLERICAY TOWN COUNCIL

MINUTES OF THE PLANNING COMMITTEE HELD IN THE CHANTRY CENTRE, CHANTRY WAY, BILLERICAY ON TUESDAY 28 April 2026 AT 7.00pm

Present

Cllr C May – Chair	Cllr J Tutton – Vice Chair	Cllr R Clark
Cllr M Dear	Cllr H Stuart	Cllr A Talboys

In Attendance: Dawn Pearcy – Office Administrator
2 Members of the Public

156 Apologies for Absence

Apologies were received from: Cllr E Davies

157 Declarations of Interest with Respect to Agenda Items

None.

158 Public Participation Session with Respect to Agenda Items

There were 2 members of the public present.

A member of the public spoke about a report presented to members under Agenda item 10.

159 Signing of Planning Committee Minutes 31 March 2026

Resolved: following approval, the minutes were signed by the Chairman as a true record.

160 Planning Applications

26/00278/FULL	22 Chestnut Avenue	Hip to gable loft conversion with front and rear dormers. Resolved: The Town Council had no objection to the Application.
26/00316/FULL	81 Stock Road	Demolish existing conservatory and extensions, rear and first floor extensions to alter existing chalet dwelling into a two-storey dwelling house. Resolved: The Town Council objected to the application on the grounds: <ul style="list-style-type: none">• Excessive height and bulk
26/00331/FULL	89 Stock Road	Demolition of existing garage, utility, front external wall, staircase and roof. Construction of part single and part two storey front, side and rear extensions, oak porch, a newly raised roof and internal reconfiguration. Resolved: The Town Council had no objection to the Application.
26/00368/TPO	59 Lampern Crescent	T7 and T8 of TPO/02/91 (Oak) Trim back to previous pruning points.

		Resolved: The Town Council had no objection to the Application.
26/00337/FULL	30 Outwood Farm Road	Raised patio / terrace. Resolved: The Town Council had no objection to the Application.
26/00347/FULL	8 Jacqueline Gardens	Proposed front infill extension. Resolved: The Town Council had no objection to the Application.
26/00365/FULL	3 Western Road	Proposed single storey rear extension. Resolved: The Town Council had no objection to the Application.
26/00332/FULL	2 Belgrave Road	Proposed side extension, raise existing roof and convert with rear dormer. Resolved: The Town Council objected to the application on the following grounds: <ul style="list-style-type: none"> • Habitable space too close to the boundary • Excessive height
20/00417/VAR	Garages Between 21 And 23 Salesbury Drive	Variation of condition 2 (Approved Plans) of approved planning reference 25/01620/VAR to improve the size of plot 2 bathroom with a slight increase at the rear to line through with the lounge projection, improve access and outlook on to side gardens with French doors to both plot 1 and 2. Resolved: The Town Council had no objection to the Application.
26/00416/FULL	29 The Vale	Single storey rear extension and convert garage to habitable accommodation /store. Resolved: The Town Council had no objection to the Application.
26/00390/FULL	80 Scrub Rise	Proposed front entrance porch and single storey rear extension. Resolved: The Town Council had no objection to the Application.
26/00381/FULL	20B The Rising	Garage conversion with associated changes to fenestration and side storey extension. Resolved: The Town Council had no objection to the Application.
26/00124/ABAS	2 Western Road	Shop front signage. Resolved: The Town Council objected to the application on the grounds of lack of information in regard to illumination in the Conservation Area.
26/00413/FULL	2 Dedham Road	Single storey rear extension, garage conversion and new pitched roof to front. Resolved: The Town Council had no objection to the Application.
26/00227/FULL	20 St Marys Avenue	Single storey rear extension, single storey side extension, and a small front extension to enlarge the existing garage and a new pitched roof dormer to front elevation. Resolved: The Town Council had no objection to the Application.

161 Responses to Applications not on the Planning Committee Agenda

Resolved: A list of Application Responses not on an Agenda were provided to the Committee.

162 Licensing Application

Members considered a License Variation Application for Blue Boar, High Street, Billericay.

Resolved: There were no objections to the Application.

163 Licensing Application

Members considered a Pavement Renewal License Application for Maggio Lounge, High Street, Billericay.

Resolved: Billericay Town Council has no objection to the License Renewal subject to Maggio Lounge trading within the permitted area.

164 Review of new planning procedure and process

Members received and considered reports from the Town Clerk and Councillor M Dear detailing how effective and time-saving the new system is for processing applications. Councillors discussed the following:

- planning issues can be brought to other's attention and new members can learn from the process in a meeting
- a diminishing number of Planning Committee members due to confusion of meeting dates

Cllr May put forward a proposal to discontinue the new system, seconded by Cllr. Clark. It was a tied vote with Cllr May having the casting vote.

Recommendation: The current planning process is discontinued.

Cllr Dear proposed that the Committee moves to a monthly meeting, seconded by Cllr Clark.

Recommendation: That a Planning Committee meeting will be held every four weeks to look at all applications received and will be reviewed after 6 months.

165 Quilters School Land Consultation

Members considered the Planning Committee's completion of the Quilters School Land Consultation and discussed an interest in the land being used for allotments

Recommendation: That a proposal of interest in the Quilter's School land being used for allotments is made to the school's Governors and that a letter is sent on behalf of the Council.

166 Questions from Press and Public

There were none.

There being no further business, the Chairman closed the meeting at 8.16pm.
The next Planning Committee is scheduled for Tuesday 12 May 2026.

Chairman

Date

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