



Billericay Town Council

YOUR QUALITY COUNCIL

www.billericaytowncouncil.gov.uk

Chairman: Cllr Jim Devlin

9th April 2026

Dear Sir or Madam,

You are hereby summoned to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** to be held in the **Council Chamber at the Chantry Centre, Chantry Way, Billericay CM11 2AP on Thursday 16th April 2026 at 7pm** when the under mentioned business is proposed to be transacted.

Yours faithfully,

Deborah Tonkiss
Town Clerk

Chairman: Cllr A Adshead

Vice-Chairman: Cllr R Clark

Councillors: C Butler, M Dear, K Mordecai, G St.Pierre, G Talbot, A Talboys, M Thomas
J Tutton

Members are reminded that:

- (i) they should declare an interest, where appropriate, with regard to items on the Agenda (Guidance Note attached)
- (ii) any questions about items in the Financial Reports should be submitted to the Town Clerk in advance of the meeting if possible.

AGENDA

1. **Apologies for absence**
2. **Members to declare an interest with regard to items on the Agenda**
3. **Public participation session with respect to items on the agenda and other matters that are of mutual interest**
Members of the public to be invited to speak on any matters contained within the agenda and which are of mutual interest.
4. **Minutes of the Previous Meeting held on 5th March 2026**
To receive and consider the minutes of the meeting held on Thursday 5th March 2026.
(copy herewith)
5. **Financial Report**
To receive and consider the following:
 - (a) Income and Expenditure by Committee 1st April 2025 – 31st March 2026 **(herewith)**
 - (b) Payments 27th February to 31st March 2026 **(herewith)**
 - (c) Balance Sheet as at 31st March 2026 **(herewith)**
 - (d) Accounting Statements for 2025/26 (unaudited) **(herewith)**

6. Working Parties/Project Groups

To receive and consider the following minutes:

(a) Communications Working Party – meeting held on 23rd March 2026 **(herewith)**

7. Youth Town Council

To receive the minutes of a meeting held on 3rd March 2026 **(herewith)**

8. Chantry Centre Operational Management

Members to receive and consider the following:

(a) Requirement for a Private Office Space for Town Clerk **(report herewith)**

(b) Cllr Thomas has proposed that the Town Council approaches the manager of the car park behind the Chantry Centre to find out whether we could come to an agreement about usage by evening hirers.

(c) For information - Future Lift Services are due to start the lift refurbishment work on 11th May 2026 and have advised the lift will be out of service for two weeks, The office will inform hirers and plan for hall use (if available).

9. F&GP Future Projects

Further to full Council 12.03.26 members to receive and consider proposals (detailed below) for potential future Committee projects:

(i) leasing car parks from Basildon Borough Council, (ii) public toilets, (iii) taking over Lake Meadows swimming pool, (iv) leasing Lake Meadows Park, (v) setting up a task and finish group to look into live streaming/filming of Council meetings.

10. Consideration of Items for Social Media/Press Release

11. Questions from the Press and Public

Those present may ask a question about anything on the Agenda or any other matter that is of mutual interest.

Public and Press are cordially invited to attend

Please contact the Town Clerk for further information