



Billericay Town Council

YOUR QUALITY COUNCIL

www.billericaytowncouncil.gov.uk

You are hereby summoned to attend a
Meeting of Billericay Town Council
at the Chantry Centre, Chantry Way, Billericay CM11 2AP
on Thursday 11th June 2026 at 7.00 p.m.
for the purpose of transacting the following business.

Deborah Tonkiss
Town Clerk
5th June 2026

Chairman: Cllr J Devlin
Vice-Chairman: Cllr M Thomas

Councillors: A Adshead, P Bunyan, C Butler, R Clark, E Davies, M Dear, K Herlock,
C May, M Moore, K Mordecai, G St.Pierre, I Scott, H Stuart, G Talbot,
A Talboys, J Tutton

1. **Apologies for Absence**
2. **Members to declare any interest with regard to items on the Agenda and to receive and consider any applications for dispensation**
3. **Co-Option**
Members to consider the presenting candidates and appoint to the following vacancies:
(a) East Ward; and (b) South West Ward (applicant's details herewith)

Following the vote, if in attendance the new members are to sign their Declaration of Acceptance of Office and take their place at the Council meeting.
4. **Public participation session with respect to items on the agenda and other matters that are of mutual interest**
5. **Town Council Minutes**
(a) to receive and consider the minutes of the Annual Town Council meeting held on 7th May 2026 (copy herewith)
(b) to approve the signing of the minutes as a correct record.
6. **Chairman's Report**
To receive the Chairman's report on events attended on behalf of the Town Council since the previous meeting **(to be circulated)**

7. Committee Meetings

To receive and consider the following minutes:

(a) **Planning Committee** meeting held on 12th May (**copy previously circulated**) 9th June 2026 (**to be circulated**)

(b) **Health, Well-Being and Environment Committee** meeting held on 19th May 2026 (**herewith**)

RECOMMENDATION; that the Town Council funds the extension to the 2026/27 Christmas lighting scheme in the amount of £13,500.00

(c) **Finance & General Purposes Committee** meeting held on 28th May 2026 (**herewith**)

8. Committee Vacancies

Members are advised of the following vacancies and to appoint applicants:

(a) Health, Well-Being & Environment – one vacancy

(b) Finance & General Purposes – two vacancies

(c) Planning Committee – five vacancies

9. Courses and Conferences

Members to consider the following:

(a) details of forthcoming CouncilWise courses (**herewith**)

(b) details of forthcoming EALC courses (**herewith**)

(c) to approve the attendance of the Town Clerk on the CouncilWise Managing Projects course on 14th July at a cost of £50.

(d) to approve the attendance of Cllrs Tutton and May on the CouncilWise Permitted Development Rights course on 11th July at a cost of £70 each.

(e) Reminder: First Aid training for up to 12 people is booked for Friday 31st July 12pm to 7pm. There are 8 places available for council members.

10. Consideration for Press Release/Social Media

To consider whether any actions/decisions resulting from this meeting are to be notified to the media.

11. Questions from the Press and Public

THE PUBLIC AND PRESS ARE INVITED TO BE PRESENT

Copies of the reports can be obtained from the Town Council Offices