

BILLERICAY TOWN COUNCIL

MINUTES OF THE PLANNING COMMITTEE HELD IN THE CHANTRY CENTRE, CHANTRY WAY, BILLERICAY ON TUESDAY 04 August 2026 AT 7.00pm

Present

Cllr C May – Chair	Cllr R Clark	Cllr E Davies
Cllr H Stuart	Cllr A Talboys	Cllr S Tomlin

In Attendance: Town Cllr. J Sanders
Dawn Percy – Office Administrator

26 Apologies for Absence

Cllr J Tutton, Cllr J Devlin, Cllr C Butler, Cllr M Dear

27 Declarations of Interest with Respect to Agenda Items

None

28 Public Participation Session with Respect to Agenda Items

None

29 Signing of Planning Committee Minutes 07 July 2026

Resolved: following approval, the minutes were signed by the Chairman as a true record.

30 Planning Applications

Town Cllr. J Sanders entered the room at 7.16pm.

26/00720/VAR	Hawthorne House, Tye Common Road	Variation of condition 2 (Approved Plans) and condition 11 (vehicular access) of planning permission reference 24/01396/VAR, pursuant to 22/00364/FULL to maintain the existing entrance instead of proposing a new entrance, and to reduce the size of the garage. RESOLVED: The Town Council had no objection to the application.
26/00755/REM	Woodvalley Farm, Outwood Common Road	Application of approval of reserved Matters pursuant to: Conditions 1 (layout, appearance, means of enclosure, external materials, landscaping, refuse and site levels), Condition 14 (CEMP: Biodiversity), Condition 15. (Biodiversity Enhancement Strategy), Condition 16 (Lighting design strategy) Condition 17 (Construction Method Statement), Conditions 18-21 (Contamination), Condition 24 (Badger Survey) and Condition 25

		(Surface Water Management Strategy) of outline planning permission (ref: 25/01249/OUT, with all matters reserved except access) for the erection of up to 6 self-build dwelling plots. RESOLVED: The Town Council had no objection to the application.
26/00725/TPOBAS	Santander, 97 High Street	TPO/01/71 -T1, T2, T3, T4 – Ash – Reduce crowns by approximately 2-2.5 lateral spread over the car parking spaces. RESOLVED: The Town Council had no objection to the application.
26/00742/FULL	5 Fitzroy Close	Proposed single story rear extension RESOLVED: The Town Council had no objection to the application.
26/00735/FULL	The Anchorage, Buckwyns Chase	Demolition of existing annex and outbuildings to be replaced with a connected annex and single storey side extension. RESOLVED: The Town Council had no objection to the application.
26/00807/FULL	59 Laindon Road	Demolish bungalow and construct replacement 5-bedroom two-storey dwelling (with rooms in roof). RESOLVED: The Town Council had no objection to the application.
26/00009/FULL	Norsey Wood Information Centre, Outwood Common Road	Retrospective construction of a log cabin to be used by current lease. RESOLVED: The Town Council had no objection to the application.
26/00800/FULL	23 Hillhouse Close	Proposed two-storey front extension. RESOLVED: The Town Council had no objection to the application.
26/00770/FULL	8 Hunts Mead	Convert loft to habitable accommodation and insert rear facing dormer. RESOLVED: The Town Council had no objection to the application.
26/0769/VAR	8 Hunts Mead	Variation of condition 2 (Approved plans), and condition 3 (Existing surfaces) of planning reference 26/00211/FULL, to render the new extension to match the existing rendered panel to the front (plan 26-001-PP-02). RESOLVED: The Town Council had no objection to the application.
26/00823/FULL	Telephone Exchange, Chapel Street	Removal of glass panes from three windows on the ground floor north elevation of the exchange. Three aluminium ventilation louvres will be fixed to the window frames. It is also proposed to remove glass panes from four widows on the south elevation. Four ventilation louvres will also be installed. RESOLVED: The Town Council had no objection to the application.

31 Planning Meeting Date 22 December 2026

Members discussed whether the Planning Meeting on Tuesday 22nd December 2026 was too close to Christmas.

Resolved: That the meeting remains on Tuesday 22nd December 2026.

32 Chantry Centre and Billericay Town Council Finger Post

Members considered a quote for a new finger post sign. It was agreed that the reply did not provide us with a quote for a double fingerpost as requested, nor did it include the cost of fitting the sign.

Resolved:

- a.To confirm the price of a double fingerpost and fitting with Basildon Council
- b.The sign should be worded:

Billericay Town Council
Chantry Centre

- c.To query the delivery price
- d.To pass the revised quote to F&GP for funding.

33 Questions from Press and Public

None

There being no further business, the Chairman closed the meeting at 7.41pm
The next Planning Committee is scheduled for Tuesday 01 September 2026.

Chairman

Date