BILLERICAY TOWN COUNCIL

Minutes of the Health, Wellbeing and Environment Committee meeting
held in the Council Chamber, The Chantry Centre, Chantry Way, CM11 2AP
on Tuesday 11th November 2026 at 7.00pm

Chairman: Cllr M Moore
Vice-Chairman: Cllr K Mordecai
Councillors: P Bunyan, M Dear, K Herlock, H Stuart, G Talbot

Also in attendance: the Town Clerk and Town Cllr Gavin Taylor

45. Apologies for Absence

Cllrs C May, M Thomas, J Tutton

46. Declarations of interest with regard to items on the Agenda

None.

47. Public Participation session with respect to items on the Agenda

None.

48. Minutes of the Health, Well-being and Environment Committee held on 8th September 2026

Members received and considered the minutes of the meeting held on Tuesday 8th September 2026.

RESOLVED: that the minutes of the meeting be approved as a true and accurate record and signed by the Chairman.

49. Health, Well-Being & Environment Committee Accounts

Members received and considered the following:

(a) a copy of the accounts in respect of the Health, Well-Being and Environment Committee from 1st April 2026 to 11th November 2026.
(b) renewal of annual membership of the Open Spaces Society at a cost of £45.00

RESOLVED: (a) information noted, and; **(b)** that renewal of the Open Spaces Society annual membership is approved.

50. Working Parties/Project Groups

Members received and considered the following minutes:

(a) Christmas Lights WP – minutes from a meeting held on 15th October 2026. Cllr Talbot, Chair of the working party presented the minutes and advised members that additional lights have been provided along Alma Link, The Walk and Western Road in 2026. The contract is also up for renewal next year. He presented the following:

RECOMMENDATION: that the budget line for 2027/28 is £30,000 for the lighting scheme with an additional £5,000 for electrical infrastructure testing by a new supplier.

RESOLVED: that the above recommendation regarding the Christmas Lights budget line is approved.

(b) Recreation WP – minutes from meetings held on 25th September and 28th October 2026. In the absence of members that had been present at both meetings the Town Clerk advised that the Festival Gardens redevelopment is on hold pending confirmation of the freehold transfer, however the Jim Shields tender is currently active and has received much interest. The closing date for receipt of tenders is 30th November.

RESOLVED: information noted.

(c) Events WP – minutes from the meetings held on 13th October and 10th November 2026. Cllr Herlock, Chair of the working party advised members that another Community Open Day is being held on Friday 5th March 2027, and an afternoon tea to commemorate the 30th Anniversary of the Town Council is being planned for 3rd June 2027.

RESOLVED: information noted.

51. Health, Wellbeing & Environment Committee estimates for 2027-28

Members received and considered the 2027-28 draft budget for HWE Committee.

RECOMMENDATION: that the HWE draft budget is included in the estimates for 2027-28 and presented to full Council for approval.

52. High Street Furniture

Members received and considered:

(a) the new memorial benches are being installed shortly and have been added to the Council's asset register and insurance policy.

(b) The contractor due to paint the bins and bollards has withdrawn due to the cost of obtaining Streetworks permits. An alternative contractor experienced in refurbishing street furniture has been contacted and their quotation will be presented to Committee in due course.

RESOLVED: that the above information is noted.

53. Essex County Council (ECC) Locality Fund

Members received and considered the following:

(a) a letter from County Cllr Andrew Schrader about the Locality Fund
(b) the Locality Fund Terms and Conditions

Following discussion about forthcoming projects that could qualify it was:

RESOLVED: that an application is submitted to part fund the Jim Shields garden refurbishment.

54. Items for consideration for Social Media/Press Release

- Town Council Christmas tree when lights are installed

55. Questions from the Press and Public

None.

Cllr M Moore
Chairman of the Committee

The Chairman closed the meeting at 7.19pm

Chairman:..... Date: .....

DRAFT