



Billericay Town Council

YOUR QUALITY COUNCIL

www.billericaytowncouncil.gov.uk

Chairman: Cllr Jim Devlin

You are hereby summoned to attend the
Health, Wellbeing & Environment Committee
at the Chantry Centre, Chantry Way, Billericay CM11 2AP
on Tuesday 8th September 2026 at 7.00 p.m.
for the purpose of transacting the following business.

Deborah Tonkiss
Town Clerk & RFO
3rd September 2026

Chairman: Cllr M Moore
Vice-Chairman: Cllr K Mordecai
Councillors: P Bunyan, M Dear, K Herlock, C May, H Stuart, G Talbot, M Thomas, S Tomlin, J Tutton

Members are reminded that they should declare an interest, where appropriate, with regard to items on the Agenda.

AGENDA

1. **Apologies for absence**
2. **Members to declare an interest with regard to items on the Agenda**
3. **Public participation session with respect to items on the agenda and other matters that are of mutual interest**

Members of the public to be invited to speak on any matters contained within the agenda and which are of mutual interest.

4. **Minutes of the Health, Well-being and Environment Committee Meeting held on 14th July 2026**

To receive and consider the minutes of the meeting held on Tuesday 14th July 2026
(herewith)

5. **Health, Well-Being & Environment Committee Accounts**

(a) a copy of the accounts in respect of the Health, Well-Being and Environment Committee from 1st April 2026 to 3rd September 2026 (herewith)

6. Minutes of Working Parties/Project Groups

(a) Recreation working party – minutes from the meeting held on 23rd July 2026 **(herewith)**

7. Annual Play Area Inspection Reports

Members to receive and consider the following:

(a) Lake Meadows Teen Area – BBC are responsible for maintenance so this report has been forwarded to them.

(b) Outwood Common – all equipment is recorded as either moderate, low or very low risk so no action required at this time. **(both reports herewith)**

8. Play Area Improvements Collaboration

To receive and consider:

(a) an email from Basildon Borough Council about working together to enhance play areas **(herewith)**

(b) whether to arrange a meeting with the Cabinet Member to discuss potential partnership funding arrangements for future play area projects. Approaches have been made to both the Town Council and BBC about the equipment on Sun Corner.

9. High Street Furniture

(a) Memorial Seats - members to receive and consider a report from a meeting held with the Council's contractor regarding refurbishment of the High Street seats **(herewith)**

(b) For information:

(i) On-Street Memorials Policy – Basildon Borough Council **(herewith)**. Section 4.4 provides for removal and restoration work

(ii) the Business Improvement District manager has advised they are unable to contribute to any High Street refurbishment in this financial year.

(iii) a date is awaited for the work to repaint the bollards and bins.

10. Sun Corner Benches

Members are advised of the following:

(a) following a site visit with the contractor it was agreed that the bench due to be placed under the trees (near the beacon) is moved to a location away from properties

(b) Basildon Council have approved the locations **(map attached)**

(c) to approve the quote from P Thomas of £1,740 to dig out and install 3no. bench bases 2.5m x 1.2m and fix the new benches to the bases.

11. Update on Flagpole – Proposed Location and Installation

(a) to receive and consider a report detailing the unsuitability of the Chantry Centre site for installation of a flagpole and to consider the proposed alternative locations **(report herewith)**

12. High Street Planting

Members are advised the Council last went out to tender for the planting contract in 2026 and are asked to consider either:

(a) to continue with the current provider and extend the contract with Amethyst Horticulture for a further year from 2027-28; or

(b) obtain tenders for the High Street planting contract from 2027-2030

13. Festival Gardens/Jim Shields – Current Maintenance Arrangements

Members to receive and approve a quotation from Skippers Ground Maintenance to maintain both areas for a further year (**herewith**). If refurbishment goes ahead within the next 12 months Skippers have requested one month's notice.

14. Items for Information

(a) Litter at Railway Station – update from the BID manager; Network Rail is keen to stress how they take their cleaning duties very seriously and are meeting their objectives although the area is still very untidy. He has agreed to speak to their contractors to see what can be done now that the vegetation has been cleared.

(b) Additional Litter Bins -BBC has confirmed there is a Phase 2 of the borough wide bin replacement project scheduled to take place. The Clerk has requested that Jacksons Lane (junction with Norsey Road) and Western Road (London Road junction) are included.

15. Items for Consideration for Social Media/Press Release

16. Questions from the Press and Public

Those present may ask a question about anything on the agenda or any other matter that is of mutual interest.

THE PUBLIC AND PRESS ARE INVITED TO BE PRESENT

Supporting documents can be obtained from the Town Clerk -
townclerk@billerica-towncouncil.gov.uk