Billericay Town Council

YOUR QUALITY COUNCIL

www.billericaytowncouncil.gov.uk

Chairman: Cllr Jim Devlin

You are hereby summoned to attend a meeting of the
Finance and General Purposes Committee
at the Chantry Centre, Chantry Way, Billericay CM11 2AP
on Thursday 26th November 2026 at 7.00pm
for the purpose of transacting the following business.

Deborah Tonkiss
Town Clerk
19th November 2026

Chairman: Cllr A Adshead
Vice-Chairman: Cllr R Clark

Councillors: M Dear, K Herlock, K Mordecai, G St.Pierre, G Talbot, M Thomas, S Tomlin, J Tutton

Members are reminded that:

(i) they should declare an interest, where appropriate, with regard to items on the Agenda
(ii) any questions about items in the Financial Reports should be submitted to the Town Clerk in advance of the meeting if possible.

AGENDA

1. Apologies for absence

2. Members to declare an interest with regard to items on the Agenda

3. Public participation session with respect to items on the agenda and other matters that are of mutual interest

Members of the public to be invited to speak on any matters contained within the agenda and which are of mutual interest.

4. Minutes of the Previous Meeting held on Thursday 24th September 2026

To receive and consider the minutes of the meeting held on Thursday 24th September 2026.
(copy herewith)

5. Financial Report

To receive and consider the following:
(a) Income and Expenditure by Committee 1st April 2026 – 19th November 2026 **(herewith)**
(b) Payments 18th September 2026 – 19th November 2026 **(herewith)**
(c) Balance Sheet as at 19th November 2026 **(herewith)**
(d) Current Proposed Expenditure with no Budget Line **(herewith)**

6. Grant Application

To receive and consider the following:
(a) an application from SAFE Essex for £100 towards Christmas parties for some of their service users **(see attached online application form)**

7. Donation Request

To receive and consider the annual donation request from Essex and Herts Air Ambulance. **(herewith)**

8. Youth Town Council

To receive the minutes of the meetings held on 20th October, 3rd November **(herewith)**, and 17th November 2026 **(to be circulated)**

9. Chantry Centre Operational Management

Members to receive and consider the following:
(a) Revenue forecast 2026/27 **(herewith)**
(b) Room rates proposal **(herewith)**

10. Social Media Management Proposal

Members to receive and consider the following:
(a) a document from Key Lime PR & Marketing re external management of the Town Council's social media **(herewith)**
(b) to approve the Chair of F&GP and the Town Clerk meeting with Key Lime to discuss further and report back.

11. Estimate Provision and Precept Requirement 2027-28

Members to:
(a) receive the 2027/28 Precept Calculator from Basildon Borough Council **(herewith)** and;
(b) consider recommending the attached Estimates for 2027-28 to full Council on 10th December **(draft budget herewith)**
(c) Precept Demand: to recommend the precept for 2027-28 is £352,204.66 an increase of 8.65%
(d) For information: Council Tax for a Band D property to increase by £2.25 per annum to £28.26 (currently £26.01)

12. Consideration of Items for Social Media/Press Release

13. Questions from the Press and Public

Those present may ask a question about anything on the Agenda or any other matter that is of mutual interest**.**

The Public and Press are cordially invited to attend

Please contact the Town Clerk for further information